

Draft:	25 Oct 08
Confirmed by chair:	
Confirmed by committee with/without amendments	

# Executive Committee

## Minutes

**date:** Wednesday 15 October 08  
**time:** 6pm  
**location:** Boardroom

Minute	Item	Actions
	<b>Present:</b> Yasmin Omar (Chair), Mal Edgson, Matthew Kitching (Minute Secretary), Chris Miller, Ben Robinson, Tristan Tipping, Jill Kittle, Sam Lemmon (late), Claire Breen, Chris Clark, Chris Klasinski, Will Dart, Yvonne Worrall, Guy De Macedo, Kat Arlington, Yazdan Karbhari	
	<b>Apologies for absence</b> Enoh Umorok, Tom Foy, Ashley Ware, Trey Douglas,	
	<b>Absent without apologies</b> Dave Norman	
	YO opened the meeting by welcoming Yazdan and letting members know that the majority of debate would be around the items on initiations policy and campaign work.	
	<b>Review of Action Sheet:</b>	
	<b>Bus Drivers</b> BR reported back that he had spoken to Iain Thomson and Doug Guy about drivers using their mobiles whilst transporting students. They have informed us that their staff have been spoken to and this will not happen again.  In a separate issue, CB stated that students were being stranded after training. BR will take this up with Campus Services	<b>BR</b>
	<b>Title of Black Students Officer</b> MK informed the committee that he had heard that Black Students' Officer Whitney Mutale has an issue with her title. Whitney has subsequently become the subject of a University disciplinary and as a result this issue has not been moved forward by her.	
	<b>Elections</b> MK listed those students currently standing in the Union by-elections. It was noted that Piyumi Wickrama had left the institution and as a result her office. A vote of thanks was registered. Faculty Officers will look to recruit students who are interested in being co-opted to vacant positions.	<b>JK,YK,TF</b>
	<b>Exam Timetables</b> Students are becoming distressed by other students finishing exams early and leaving half way through theirs. BR will take this issue up with David Gay.	<b>DG</b>
	<b>Student Voice</b> ME gave an overview of the summer progress of the Student Voice. KA offered to help with the next steps of the project.	<b>KA</b>
	<b>Approval of minutes from previous meeting:</b> The minutes were approved	
	<b>Note minutes from other Union Committee's</b> Minutes were received from Trustee Board, F&S and SMT.	
	<b>Sabbatical Reports</b> The sabb's reported on their work over the summer. Main focus's were APL, RAG Conference, Partner College Work and The Roberts Road Resident's Committee.	

		<b>Financial Report</b> ME gave an overview of the Union's financial Students' Union. Despite forecasting a breakeven we have ended up with a £57,000 deficit. This is due to a number of reasons and members were invited to ask questions at a later date if they wished. Provision will not be affected in the next fiscal year but the Union will be implementing a plan to build up reserves over a 3 year period.	
		<b>Feedback on Big Deal</b> TT gave an update on the delivery of the Big Deal and JK spoke to the members about the progression of the Student Rep element of the package. We are struggling to fill the places on the daytime recreational activities. Trading was reported as up including catering, which is up 38%	
		<b>Initiations Policy</b> A discussion took place surrounding the tabled Initiations Policy. It was passed with 1 abstention and a caveat surrounding the fact that teams must add a none alcoholic version.	
		<b>Campaigns</b> CC discussed a campaign idea based on promoting diversity amongst the LGBT group. A central aim of the campaign would be to dispel existing stereotypes as to what constitutes "gay". A proposal will be drafted.	<b>CC</b>
		<b>Any Other Business</b>	
		<b>Sponsorship</b> It was noted that the Magners deal had fallen through. TT stated that we may be able to gain sponsorship from HP and get this match funded.	
		<b>Officer Absence</b> YW questioned the absence and commitment of DN.	
		<b>Brook St Fair</b> CM thanked all those who helped with the event.	
		<b>International Trips</b> Following a conversation about funding it was agreed that GDM would raise funds to hold an international students trip.	<b>GDM</b>
		<b>Minisites</b> TT said all officers could have a Minisite to communicate with members. They were to speak to Simon McDowell to get this done.	<b>ALL</b>
		<b>Newspaper</b> JK suggested doing regular day in the life sections of various student groups to promote participation. This was widely welcomed.	<b>TT</b>
		<b>Mentors</b> A list was circulated of staff/sabb mentors for the part time officers.	
		<b>Admin</b> MK will follow up on e-mail addresses and business cards following this weeks election.	<b>MK</b>
		<b>Date and time of next Meeting:</b> Wednesday 29 <sup>th</sup> October 6pm (Chalfont) Room TBC	