



Executive Committee

Minutes

date: Wednesday 4th Feb 09
time: 6.00pm
location: Room N1.01 High Wycombe Campus

Present: Yasmin Omar, (Chair), Chris Miller, Ben Robinson, Chris Barlow, Sam Lemmon, Jill Kittle, Tom Foy, Chris Clark, Rebecca Djemi, Terry Ruffhead, Chris Klasinski, Callum Judge, Kat Arlington, Matt Clark, Claire Breen. Mal Edgson (Secretary)

	Item	Action
	1 Apologies for absence ; Karen Yates, Guy De Macedo, Will Dart	
	2 RAG Information – A presentation was given by Chris Miller who ran through the arrangements for RAG Week next week.	
	3 Elections – to conduct elections for positions remaining vacant:	YO
	4 Approval of minutes from previous meeting: The minutes of the 14 th Jan 2009 were approved	
	5 Matters Arising:	
	5.1 Training day for New Exec members – noted that MK is too busy for this ME to take Action	ME
	5.2 E&E Society; CK reported that the papers are virtually complete	CK
	5.3 Newspaper article on Student Life & the Big Deal – JK to write	JK
	5.4 Ents Meetings – TR reported that there is one next Friday but there was a may ball meeting	TR
	5.5 LRC Opening Hours: YO reported that the computer areas will now be open for an extra hour	
	5.6 SR Scheme; YO reported that the SR scheme is being taken ion by Operon but we do not yet know in what form. YO to monitor	YO
	5.7 Student Voice; YOP reported that we have gathered a lot of feedback and will report on progress shortly	YO
	5.8 Blackboard: BR is meeting to finalise the changes to Blackboard to enable Course Rep Coordinators to undertake their role better.	
	5.9 Communications Survey: being rolled out by student ambassadors next week	
	5.10 Volunteering Hours for Exec: BR has confirmed they will count but exec members need to come in and meeting with the Volunteering Co-ordinator	ALL
	5.11 Disabled Parking Spaces; ME reported that this has been taken up and should be resolved at least temporarily	
	5.12 John North Hall: No information was available as to whether the Uni would be able to re-open these. Similarly there was no information as to whether the Health Faculty has secured Halls of Residence at Mount Vernon Hospital. YO to monitor	YO
	6 Changes to the composition of the Executive Committee for 09-10 paper to	

		follow - Following an extended discussion the paper was passed unchanged. This will now be put to Trustee Board for approval	
7		Sharing Disciplinary information: Following a detailed discussion where concern was raised about non students deciding to pass on information it was agreed that the information that would only be disclosed in circumstances where the issue was serious enough to call the police. With the proviso that information would not be passed to the University prior before the end of the appeals process. Following a secret ballot the motion with the above clarifications was approved. 9 for, 3 against with 2 abstentions.	BR
8		Note minutes from other Union Committee's : None available	
9		Sabbatical Reports: Will be done by email	YO, CM, BR
10		What do you need help with? Round table discussion - ALL	
11		Financial Report – tabled paper was noted formally	ME
12		Exec Question of the week – feedback and next question AW, TF, CM, CC, CK, KA, all to email ME with details. Next question: What did you receive from your Faculty for the Big Deal/New Offer money. First years only. What do you think about the Unions part of the Big Deal/New Offer?	YO
13		Any Other Business	
	13.1	Election Training: JK asked for a meeting to take place after nominations close that explains the roles of each position as well as the art of campaigning and the rules. BR reported that this was in hand	BR
	13.2	Licensee Bans: It was reported that sometimes people who are banned and slip through the net and may get access. ME to follow this up. It was also asked if the banned list could be integrated into the swipe card system. It was reported that this was already being looked not BR to find out status	ME/BR
	13.3	Cancelled lecture text number: BR to find out if this little known service is still in operation	BR
	13.4	Media Society: KA asked if this society has been approved. CM replied that he has a pack ready and a £200 budget is available. Kat announced that she intends to use the money to run article competitions for the remainder of the year.	MK/KA
	13.5	RAG Week booze trolley: MC asked if everyone could make a contribution to the booze trolley, please bring to the office by Monday. Help also needed to help run raffles.	MC
	13.6	Boxing Society: CB announced that the Boxing Society is established and an intercampus fixture is being organised. CB asked if it would be possible to purchase boxing equipment for Chalfont. Approx £200. ME & CM to see if a budget can be found for this and get it done if possible.	ME/CM
	13.7	Photography Competition – Images of Student Life: £500 was approved from the Campaigns budget. CM reported that this will be launched this week	CM
	13.8	Sports & Societies: participation up from 340 – 533 and from 300 to 500 respectively	
	13.9	Varsity will now be against Middlesex on 25 march £5 per ticket including Bus, Lunch and entrance to the evening venue	
	13.10	LRC Summer Closures: TF reported that due to campus consolidation the LRC's will be closed over the summer. YO & BR to bring this up with the LRC	YO/BR
	13.11	Halls Fire Alarms: AW asked who was responsible for ensuring student leave their rooms now that there are fewer Senior Residents. ME to find out	ME
	13.12	May Ball: TR reported that 5 people attended the May Ball meeting. This was a bit disappointing but a number of themes had emerged and are being worked through. A further meeting will be held during future Entertainments meetings.	TR

14	Date and time of next Meeting: Wednesday 11 th Feb 6pm Wycombe campus	
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